

Insight Phone 2.0 Quick Reference Card

CALL WAITING

Activate

- Press the switch hook or flash button on your phone to switch calls without disconnecting
- Or hang up phone and the incoming call will ring through immediately

Deactivate

- Press ***70** and place your call

Permanently Disable

- Call Customer Care Center
1-800-956-4401

VOICE MAIL

Set up mailbox

- Dial home phone number
- Enter temporary password
- Follow prompts to create new password

Access from home or away

- Dial home phone number
- When greeting begins, press the **STAR (*)** key
- Enter password
- Press **1** to listen to your messages

Permanently Disable

- Call Customer Care Center
1-800-956-4401

3 WAY CALLING

- Place call to first party
- Upon connecting with your 1st party, press *switch, flash, or hook*
- Dial second party
- Second party answers, press *switch hook* briefly to create a 3-way connection
- Press *switch hook* once to hang up the second party only
- Hang up phone to disconnect all parties

REPEAT DIALING

- At busy signal, hang up, lift the handset again, and press ***66**
- When line becomes available, your phone will give a special ring.
- Pick up handset and you're connected
- Press ***86** to deactivate before 30 minutes has elapsed

LAST CALLER LOOKUP (*69)

- Lift handset
- Press ***69** to hear the number of your last incoming call

CALLER ID BLOCKING

- Press ***67** before you dial the number

ANONYMOUS CALL REJECTION

- Press ***77** to block calls that do not display caller ID
- Press ***87** to deactivate block

DO NOT DISTURB

- Press ***78** to activate
- Press ***79** to deactivate

CALL FORWARDING

- To activate, lift handset and press ***72** and enter the forwarding telephone number
- To deactivate, lift handset and press ***73**
- To activate call forwarding while away from home see www.insight-com.com to find your local access number